

## IRIS 해외 연구자 등록 관련 문의처

### IRIS 콜센터

☎ 1877-2041(부가통화)

☎ 042-862-1500(일반번호)

- 운영시간 : 평일 09:00 ~ 18:00 (점심시간 : 12:00 ~ 13:00)
- 휴일 및 공휴일 제외
- (해외) ☎+82-1877-2041
- 한국 표준시 평일 09:00 ~ 18:00 (점심시간 : 12:00 ~ 13:00)
- 해외 체류 연구자 회원가입 오류 문의 [nri@kistep.re.kr](mailto:nri@kistep.re.kr)

# How to register for IRIS

National Researcher Information System

Korean

Sign in

Register



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All Accepting Upcoming

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Specialized Institution



<p>Korea Institute for Advancement of Technology 2023년도 12월 공고테스트</p> <p>Upcoming</p>	 <p>범부처통합연구지원시스템 Integrated R&amp;D Information System</p>	 <p>범부처통합연구지원시스템 Integrated R&amp;D Information System</p>
 <p>범부처통합연구지원시스템 Integrated R&amp;D Information System</p>	 <p>범부처통합연구지원시스템 Integrated R&amp;D Information System</p>	 <p>범부처통합연구지원시스템 Integrated R&amp;D Information System</p>
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Online Manual



FAQ



R&D Administration Portal Online Manual Test

Q FAQ test

- Click the 'Register' button.

# How to register for IRIS

## Register



### Sign in after authentication

Mobile authentication can only be processed with the cell phone registered under your name.

Researchers who can verify their identity by mobile authentication cannot be registered if when taking registration process for foreigners without a residence permit.

If you have a joint certificate issued by a Korean financial institution, click the "Joint Certificate authentication" button.

**Mobile  
authentication**

**Joint Certificate  
authentication**

**Apply for registration as a  
foreigner without residence permit**



- Authentications are limited to domestic mobile carriers or banks only.
- If you do not have any authentication, please select on 'without residence permit'.

# How to register for IRIS

## Register

Membership Category → Terms agreement → Fill out the registration form → Registration complete

Agree all

I agree to the Terms of Service, consent to the collection of mandatory personal information, and consent to the collection of optional personal information of IRIS system.

## Terms of Use

### Chapter 1 General Provisions

#### Article 1 (Purpose)

This Terms of Service (hereinafter referred to as "Terms") aims to regulate the conditions and procedures for joining and using all services (hereinafter referred to as "Services") provided by the Comprehensive Departmental Research Support System (hereinafter referred to as "IRIS").

#### Article 2 (Effect and Amendment of the Terms)

1. If you agree to the content of these Terms, these Terms will take precedence in the provision of IRIS's services and your use of the services.
2. IRIS may amend these Terms without prior notice, and the amended Terms will come into effect immediately upon being posted within IRIS or notified to members via mobile phone text messages (including long messages) or email. If users do not agree to the amended Terms, they have the option to cancel their membership, and continued use of the services will be considered as consent to the amended Terms.

#### Article 3 (Supplementary Rules outside the Terms)

1. These Terms are applicable together with specific regulations for the use of IRIS provided separately.
2. Matters not specified in these Terms will be governed by the provisions of the "Telecommunications Basic Act," the "Telecommunications Business Act," regulations from the Information and Communication Ethics Committee, information and communication ethics guidelines, the "Program Protection Act," and other related laws and regulations.

#### Article 4 (Definitions)

The definitions of the terms used in these Terms are as follows:

1. User: A person who receives services provided by IRIS in accordance with these Terms.
2. Membership: The act of completing a service usage contract by filling in the information required in the application form provided by IRIS and agreeing to these Terms.
3. Member: A user who agrees to these Terms and has registered with IRIS.
4. Research Member: A membership category provided by IRIS and designated as a National Researcher Number (Researcher Information on the Science and Technology

Do you agree to the Terms of Use based on the above conditions?

Agree

Do not agree

### Consent for Collection and Use of Personal Information (Required)

Collection and Use of Personal Information (Personal Information Protection Act Article 15)  
▷ (Purpose of Collection and Use) IRIS Membership Registration, Business Use for Providing Services, and other related activities.  
▷ Items of Collection and Use  
- (Required items) Member ID (Automatically generated), Name, CI (connecting information), DI (duplicate registration verification within the site), Username (ID), Password, Email, Gender, Date of Birth, Mobile Phone Number, Affiliation Type, Affiliated Institution, Nationality.  
○ (Information Automatically Collected During Service Usage) Connection IP Information, Certificate Information, LAN Card Unique Number, and other device-related data.  
▷ Retention and Use Period  
○ Upon completion of membership registration  
- Data will be destroyed if there is no login activity within 2 years of converting the account into a dormant state.  
- Data will be promptly destroyed upon member withdrawal.  
- However, CI and DI information for the purpose of duplicate registration verification will be retained.  
▷ Protection of Personal Information of Children Under 14 Years of Age  
○ When a child under 14 years of age applies for IRIS membership, it is necessary to visit the Korea Evaluation Institute with documents that can prove the legal representative and the guardian's identity. After obtaining the consent of the legal representative, the child can proceed with IRIS membership registration.  
○ In the case of a legal representative, visit the Korea Evaluation Institute with a power of attorney and the identity document of the legal representative to obtain consent. After obtaining the consent of the legal representative, you can proceed with IRIS membership registration.  
○ IRIS membership registration and service usage may be restricted without the consent of the legal representative or guardian.  
Note: You have the right to refuse the above consent, but refusal to consent may result in limitations on membership registration and service usage, among other potential disadvantages.

Do you agree to the Consent for Collection and Use of Personal Information (Required) based on the above conditions?

Agree

Do not agree

### Consent for Collection and Use of Personal Information (Optional)

Collection and Use of Personal Information (Personal Information Protection Act Article 15)  
▷ Purpose of Collection and Use  
○ IRIS Membership Registration, Business Use for Providing Services, and other related activities.  
▷ Items of Collection and Use  
- (Optional Items) (Domestic/Overses), Primary Address, Department Name, Office Phone Number, Office Fax Number, Organization Address Type (Domestic/Overses), Organization Address, Newsletter Subscription Preference.  
○ Information Automatically Collected During Service Usage  
- Connection IP Information, Certificate Information, LAN Card Unique Number, and other device-related data.  
▷ Retention and Use Period  
○ Upon completion of membership registration  
- Data will be destroyed if there is no login activity within 2 years of converting the account into a dormant state.  
- Data will be promptly destroyed upon member withdrawal.  
- However, CI and DI information for the purpose of duplicate registration verification will be retained.  
▷ Protection of Personal Information of Children Under 14 Years of Age  
○ When a child under 14 years of age applies for IRIS membership, it is necessary to visit the Korea Evaluation Institute with documents that can prove the legal representative and the guardian's identity. After obtaining the consent of the legal representative, the child can proceed with IRIS membership registration.  
○ In the case of a legal representative, visit the Korea Evaluation Institute with a power of attorney and the identity document of the legal representative to obtain consent. After obtaining the consent of the legal representative, you can proceed with IRIS membership registration.  
○ IRIS membership registration and service usage may be restricted without the consent of the legal representative or guardian.  
Note: You have the right to refuse the above consent, but refusal to consent may result in limitations on membership registration and service usage, among other potential disadvantages.

Do you agree to the Consent for Collection and Use of Personal Information (Optional) based on the above conditions?

Agree

Do not agree

Yes, I agree.

No, I do not agree.

- Please agree to the terms and conditions.

# How to register for IRIS

## Register

Membership Category Terms agreement Fill out the registration form. Registration complete

### Personal information

**ID \***  ID Duplication Check  
Up to 16 characters, a combination of English letters and numbers is allowed.

**Name \***   
Must match the English name as stated on the identification.

**Password \***  •••• **Verify Password \***   
A combination of 9 or more English letters, upper and lower case letters, numbers, special characters, etc.

**Birthday \***  📅 **Gender \***  Male  Female

**Mobile Number**  **E-mail \***  E-mail Duplication Check

**Address Classification**  Domestic Address  Overseas Address **Nationality \***

**Basic Address**   Search Address

**Detailed Address**

**Documents for Verification \*** Attached file

1. An official document such as visa, entry permit, residence permit. that states your name (English alphabet), date of birth and nationality.
2. A certificate of employment or enrollment.

**Newsletter**  Yes  No **Receive Newsletter Information**  E-mail  SMS  Notification Talk

- Please fill out registration form.
- Required fields \*

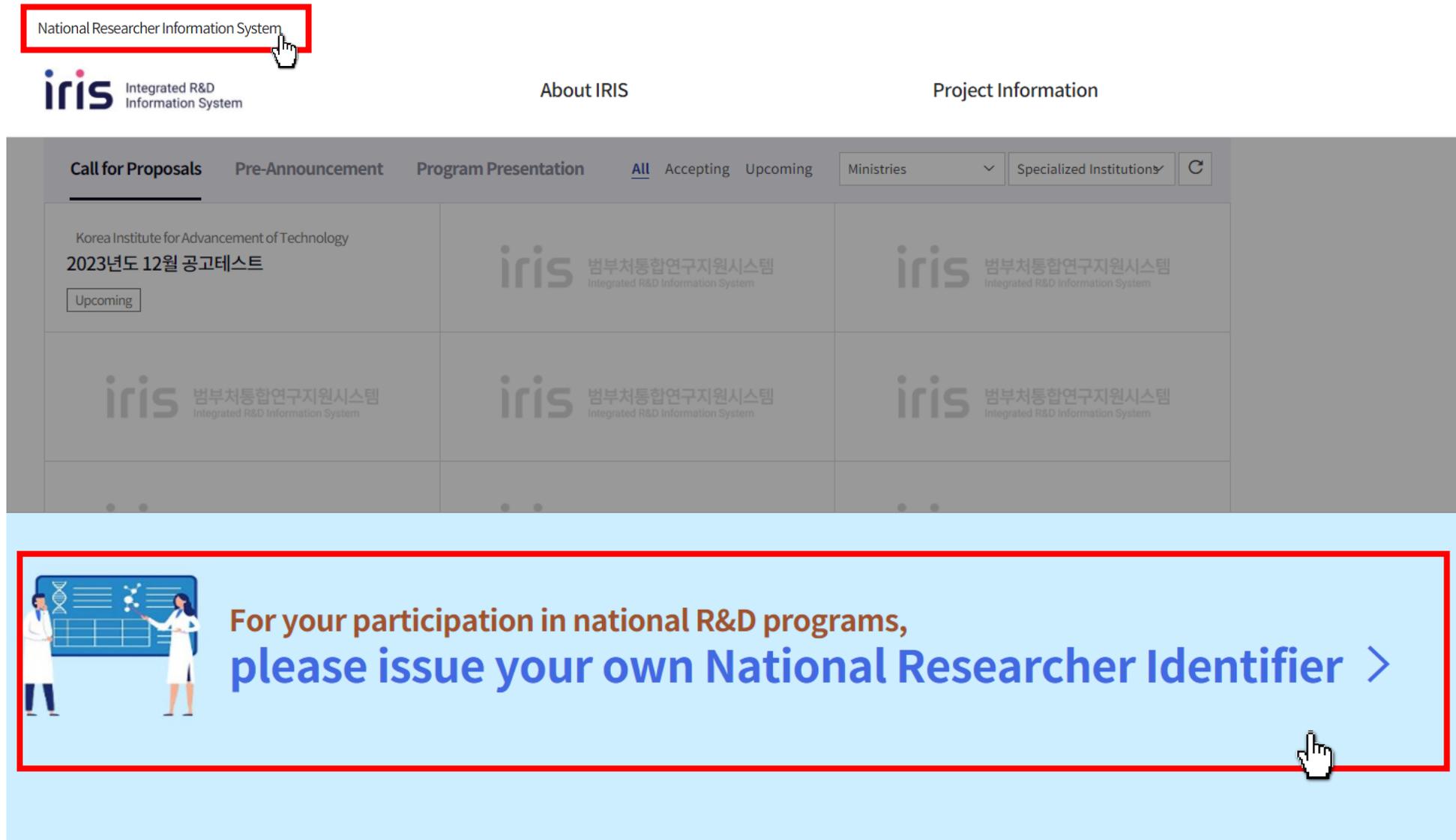
# How to register for IRIS

## Institution Information ※ Department must be entered before submitting the project application \* ?

Name of Organization	Name of Department	Position	
Please add your organization.			
Affiliation Type *	<div><div>-Select-</div><div>Registered</div><div>Freelancer</div><div>Highly Experienced Retiree</div></div>	Affiliated Organization	<input type="text"/>
Affiliated Department		Position	<input type="text"/>
Office Phone Number	<input type="text"/>	Office Fax Number	<input type="text"/>
Institution Address Classification	<input checked="" type="radio"/> Domestic Address <input type="radio"/> Overseas Address		
Work Address	<input type="text"/>		<input type="button" value="Search Address"/>
Detailed Address	<input type="text"/>		
<div style="border: 2px solid red; padding: 5px; display: inline-block;"><b>Add Your Organization</b></div>			
<div style="display: flex; justify-content: center; gap: 20px;"><div style="border: 2px solid red; padding: 5px; background-color: #0056b3; color: white; text-decoration: none;"><b>Save</b></div><div style="border: 1px solid #ccc; padding: 5px; text-decoration: none;"><b>Cancel</b></div></div>			

- Select your affiliation type.
- If your affiliated institution is not registered, please choose 'Freelancer'. (After sign up, you're able to register your organization.)
- Click the 'Save' button.

# How to issue a National Researcher Identifier (researcher number)



National Researcher Information System

iris Integrated R&D Information System

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Ministries Specialized Institution

Korea Institute for Advancement of Technology  
2023년도 12월 공고테스트  
Upcoming

iris 범부처통합연구지원시스템  
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For your participation in national R&D programs,  
please issue your own National Researcher Identifier >

- To apply for national R&D, you need to obtain a researcher number.
- After signing in IRIS, please click the blue box or 'NRI System' in the top-left corner of the web.

# How to issue a National Researcher Identifier

**iris** National Researcher Information System FOREIGNER [Logout](#)

## Consent to Convert Researcher Information

[연구자정보 전환동의](#)

**Terms and Conditions**

**[Required] Collection and Use of Personal Information**

Integrated R&D Information System (hereinafter referred to as "IRIS") may collect and use personal information, such as the researcher's personal information, academic background, career, and research achievements, or provide it to a third party for the researcher member's service use. For this purpose, we would like to seek consent from research members.

1. Purpose of collection and use  
Use of services provided by IRIS and processing of work related to national research and development projects

2. Collection and use items  
Basic Information: (Required) Member personnel ID (automatically generated), user ID, nationality, name (Korean/English), date of birth, password, gender, mobile phone number, e-mail address, CI code, DI code, national researcher number, affiliation Type, affiliated organization (Optional) Name (English), address classification (domestic/international), basic address, (affiliated) institution address classification (domestic/international), (affiliated) institution address, office phone number, office fax number, newsletter reception status, Photo, self-introduction, ISNI, ORCID  
Academic Background Information: (Optional) Name of last university, year of last graduation, degree classification, country of acquisition, final degree acquisition number  
Career Information: (Optional) Work(Perform) Organization Name, Work(Perform) Department Name, work (activity) start/end date of work

**[Required] Consent to Collection and Use of Personal Information and Provision to Third Persons**

In order to use IRIS's services, the information is provided to a third party upon consent of the researcher member, and the collected information is not provided or used without the consent of the information subject.

Personal information provision status to third parties3

1. Recipient

Recipient Institution	Purpose of provision	Items provided	Period of Possession and Use
Korea Institute of Science and Technology Information (NTIS)	National research and development program research and development information management and operation	Name (Korean/English), gender, birth, domestic/foreigner classification, national researcher number, workplace, mobile phone number, email	Semi-permanent
	National research and development programs sanctions information management and operation	Name (Korean/English), gender, date of birth, domestic/foreigner classification, national researcher number	

[Cancel](#) [Agree](#)

- First Entering on NRI, please agree to the terms and conditions to transition from a regular member to a researcher member.
- Click the save button and Your researcher number will be issued.

# How to confirm your Research number

## IRIS main

National Researcher Information System

Korea GILDONG HONG(12345678) Sign Out Time Left 07h 59m 53s

iris Integrated R&D Information System

About IRIS Project Information

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Korea Institute for Advancement of Technology  
2023년도 12월 공고테스트

Upcoming

iris 범부처통합연구지원시스템  
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Member Information Change Password Leave Membership

## Edit Personal Information

※ You must verify your identity to change name, date of birth, gender, mobile phone number or nationality.

Authentication

ID \* RESEARCHER1 Nationality \* Korea(South)

Name \* GILDONG KIM English name \* KIM\*\*\*\*\*

Birthday \* 1978-01-01 Gender \*  Male  Female

Mobile number \* 0000000000000 E-mail \* test@kistep.re.kr

Researcher number 12345678

Address classification  Domestic address  Overseas address

Basic address 46762 부산

Detailed Address

Newsletter  Yes  No

Newsletter Subscription Preference  E-mail  SMS  Notification Talk

**Researcher number 12345678**

## NRI

iris National Researcher Information System

Researcher Information Achievements Management

Personal Information Request for Change of Researcher Number

Education Career Expertise Papers Intellectual Properties Books External Activities Awards Research Performance Qualifications Evaluation History

Books External Activities Awards Research Performance Qualifications Evaluation History

iris National Researcher Information System

Researcher Information Achievements Management

Personal Information Education Career Expertise Papers Intellectual Properties Books External Activities Awards Research Performance Qualifications Evaluation History

## Personal Information

Researcher Information > Personal Information

Photo		Recommended size: • 120px X 120px • Photo size: 1M or less • File format: png/jpg format	ID	FOREIGNER1
Gender	Male		Researcher number	12345678
E-mail	test@kistep.re.kr		Name(Korean)	GILDONG KIM
Organization name	Kistep		Name(English)	KIM*****

**Researcher number 12345678**

ID	FOREIGNER1
Researcher number	12345678
Name(Korean)	GILDONG KIM
Name(English)	KIM*****

- Your researcher number can be confirmed on the Personal information.